

**From:** VTA Board Secretary  
**Sent:** Thursday, May 28, 2020 5:50 PM  
**To:** VTA Board of Directors  
**Subject:** VTA Information: Board of Directors Agenda Packet for June 4, 2020

**VTA Board of Directors:**

You may now access your VTA Board of Directors Agenda packet for the **Thursday, June 4, 2020 Meeting** on our [Agenda Portal](#).

Board Members will receive a unique “Panelist” link via email from Zoom with instructions on how to join the meeting

Thank you.

Office of the Board Secretary  
Santa Clara Valley Transportation Authority  
3331 North First Street, Building B  
San Jose, CA 95134-1927  
Phone [408-321-5680](tel:408-321-5680)

**From:** VTA Board Secretary  
**Sent:** Friday, May 29, 2020 12:43 PM  
**To:** VTA Board of Directors  
**Subject:** VTA Information: Ridership for April 2020

**VTA Board of Directors:**

Attached is a memorandum from Chief Operating Officer David Hill regarding VTA ridership for April 2020.

Thank you.

Office of the Board Secretary  
Santa Clara Valley Transportation Authority  
3331 N. First Street  
San Jose, CA 95134  
408.321.5680  
[board.secretary@vta.org](mailto:board.secretary@vta.org)



**TO:** VTA Board of Directors

**THROUGH:** Nuria I. Fernandez, General Manager/CEO

**FROM:** David Hill, Chief Operating Officer

**DATE:** May 28, 2020

**SUBJECT:** VTA Ridership for April 2020

April 2020 total monthly system ridership for bus and light rail was 760,467, a decrease of 74.3% over April 2019. Bus ridership was down by 69.1% compared to April 2019. Light Rail ridership was down by 91.5% compared to April 2019.

Ridership	Apr-2020	Compared to				Calendar-Year-to-Date		
		Apr-19	Percent Change	Mar-20	Percent Change	Current Jan'20-Apr'20	Prior Jan' 19-Apr'19	Percent Change
Bus	701,462	2,267,906	-69.1%	1,483,370	-52.7%	6,497,733	8,743,380	-25.7%
Light Rail	59,005	695,391	-91.5%	389,714	-84.9%	1,747,595	2,681,515	-34.8%
System	760,467	2,963,297	-74.3%	1,873,084	-59.4%	8,245,328	11,424,895	-27.8%

April 2020 ridership continued to be impacted by the shelter-in-place order due to the Corona Virus Disease (COVID-19). VTA operated with reduced service (no trips later than 9 pm) and reduced vehicle capacity (to adhere to social distancing guidelines). Light Rail service was suspended March 26<sup>th</sup> and resumed on April 9<sup>th</sup> with weekday service only.

The boardings per total hour and boardings per revenue hour for bus and rail are shown in the table below:

	Boardings per Total hour <sup>1</sup>			Boardings per Revenue hour <sup>2</sup>		
	Apr-2020	Apr-2019	Percent Change	Apr-2020	Apr-2019	Percent Change
Bus	7.8	18.2	-57.2%	8.3	19.7	-57.7%
Light Rail	17.5	54.3	-67.8%	19.1	57.0	-66.5%

<sup>1</sup> Total hours – Includes revenue hours and deadhead hours (hours that a vehicle travels when out of revenue service).

<sup>2</sup> Revenue hours - Scheduled hours of service available to passengers for transport on the routes. Includes recovery/layover time.

**From:** VTA Board Secretary  
**Sent:** Friday, May 29, 2020 5:50 PM  
**To:** VTA Board of Directors  
**Subject:** VTA Correspondence: Week ending May 29, 2020

**VTA Board of Directors:**

We are forwarding to you the following correspondence:

<b>From</b>	<b>Topic</b>
Roland Lebrun, Member of the Public	Comments pertaining to May 2020 PCJPB Finance Committee Meeting

Thank you.

Office of the Board Secretary  
Santa Clara Valley Transportation Authority  
3331 North First Street, Building B  
San Jose, CA 95134-1927  
Phone [408-321-5680](tel:408-321-5680)



**From:** Roland Lebrun

**Sent:** Tuesday, May 26, 2020 2:14 AM

**To:** board@caltrain.com

**Cc:** SFCTA Board Secretary <clerk@sfcta.org>; VTA Board Secretary <Board.Secretary@vta.org>; MTC Info <info@bayareametro.gov>; SFCTA CAC <cac@sfcta.org>; Caltrain CAC Secretary <cacsecretary@caltrain.com>

**Subject:** Finance Committee #6 Statement of revenues and expenses

Dear Chair Davis and Board members,

Here are my written comments for item #6 April 2020 revenue and expenses

Line 1 Farebox Revenue dropped from a \$2.2M (3%) surplus to a \$5.4M (6.4%) deficit.

Question through the chair: **What have staff done in the last 2 months to flatten the freefall?**

Line 23 Rail operator service shows a slight decrease over last month but it is not proportional with the catastrophic reduction in service.

Line 38 Wages and benefits:

Question through the chair: **Why hasn't there been any reduction in wages and benefits through furloughs and/or pay cuts and the elimination of overtime?**

Line 41 Professional Services:

Question through the chair: **How could Professional Services possibly have increased by \$1.1M (25% of the entire annual budget) in a single month?**

The \$19M increase in reserves (from \$84M on 3/31 to \$103M on 4/30) probably reflects the \$43M in CARES revenues and must be monitored carefully.

Please refer to the attached March and April 2020 statements for additional information.

Sincerely,

Roland Lebrun

cc

SFCTA Commissioners

VTA Board of Directors

MTC Commissioners

SFCTA CAC

Caltrain CAC

# PENINSULA CORRIDOR JOINT POWERS BOARD

## STATEMENT OF REVENUE AND EXPENSE

Fiscal Year 2020

March 2020

	% OF YEAR ELAPSED					75.0%
	YEAR TO DATE					ANNUAL
	PRIOR ACTUAL	CURRENT ACTUAL	\$ VARIANCE	% VARIANCE	CURRENT AS A % OF BUDGET	APPROVED BUDGET
<b>REVENUE</b>						
<b>OPERATIONS:</b>						
1 Farebox Revenue	74,400,004	76,658,628	2,258,624	3.0%	72.3%	106,000,000
2 Parking Revenue	3,831,796	3,613,331	(218,465)	(5.7%)	67.7%	5,335,000
3 Shuttles	1,442,525	1,426,910	(15,615)	(1.1%)	57.0%	2,503,200
4 Rental Income	1,418,873	1,473,634	54,761	3.9%	71.5%	2,060,540
5 Other Income	1,867,405	2,589,865	722,460	38.7%	147.7%	1,753,450
6						
7 <b>TOTAL OPERATING REVENUE</b>	<b>82,960,602</b>	<b>85,762,367</b>	<b>2,801,765</b>	<b>3.4%</b>	<b>72.9%</b>	<b>117,652,190</b>
8						
<b>CONTRIBUTIONS:</b>						
9 AB434 Peninsula & TA Shuttle Funding	1,296,368	1,487,583	191,215	14.8%	85.6%	1,737,950
10 Operating Grants	4,927,955	3,897,194	(1,030,762)	(20.9%)	73.2%	5,327,497
11 JPB Member Agencies	20,523,500	23,296,918	2,773,418	13.5%	77.9%	29,921,971
12 Use of Reserves	-	-	-	0.0%	0.0%	1,064,614
13						
14 <b>TOTAL CONTRIBUTED REVENUE</b>	<b>26,747,823</b>	<b>28,681,694</b>	<b>1,933,871</b>	<b>7.2%</b>	<b>75.4%</b>	<b>38,052,032</b>
15						
16 <b>GRAND TOTAL REVENUE</b>	<b>109,708,425</b>	<b>114,444,062</b>	<b>4,735,636</b>	<b>4.3%</b>	<b>73.5%</b>	<b>155,704,222</b>
17						
18						
19						
20 <b>EXPENSE</b>						
21						
<b>OPERATING EXPENSE:</b>						
22 Rail Operator Service	63,459,048	66,721,859	3,262,811	5.1%	73.5%	90,817,696
23 Positive Train Control	20,481	213,740	193,259	943.6%	8.9%	2,400,000
24 Security Services	4,018,753	4,362,804	344,050	8.6%	66.7%	6,544,183
25 Shuttles Services	2,945,062	3,017,105	72,044	2.4%	57.0%	5,290,100
26 Fuel and Lubricants	7,893,520	7,991,869	98,349	1.2%	72.6%	11,003,417
27 Timetables and Tickets	54,175	57,539	3,363	6.2%	40.1%	143,500
28 Insurance	3,150,288	3,244,061	93,772	3.0%	72.0%	4,506,064
29 Claims, Payments, and Reserves	333,088	(90,702)	(423,790)	(127.2%)	(9.5%)	951,794
30 Facilities and Equipment Maint	1,419,345	1,683,690	264,344	18.6%	50.4%	3,339,391
31 Utilities	1,359,644	1,430,640	70,996	5.2%	68.0%	2,105,422
32 Maint & Services-Bldg & Other	730,496	996,912	266,416	36.5%	63.6%	1,567,930
33						
34 <b>TOTAL OPERATING EXPENSE</b>	<b>85,383,901</b>	<b>89,629,515</b>	<b>4,245,614</b>	<b>5.0%</b>	<b>69.7%</b>	<b>128,669,496</b>
35						
<b>ADMINISTRATIVE EXPENSE</b>						
36 Wages and Benefits	7,769,122	8,959,177	1,190,055	15.3%	74.3%	12,061,633
37 Managing Agency Admin OH Cost	5,192,071	3,189,361	(2,002,710)	(38.6%)	62.6%	5,098,065
38 Board of Directors	15,634	9,966	(5,669)	(36.3%)	68.3%	14,600
39 Professional Services	1,527,730	2,680,962	1,153,232	75.5%	62.7%	4,275,583
40 Communications and Marketing	193,514	224,670	31,156	16.1%	74.5%	301,500
41 Other Office Expenses and Services	2,381,970	1,783,169	(598,801)	(25.1%)	67.5%	2,643,572
42						
43 <b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>17,080,041</b>	<b>16,847,304</b>	<b>(232,737)</b>	<b>(1.4%)</b>	<b>69.1%</b>	<b>24,394,953</b>
44						
45 Long Term Debt Expense	886,412	2,018,290	1,131,877	127.7%	76.5%	2,639,773
46						
47 <b>GRAND TOTAL EXPENSE</b>	<b>103,350,355</b>	<b>108,495,109</b>	<b>5,144,754</b>	<b>5.0%</b>	<b>69.7%</b>	<b>155,704,222</b>
48						
49						
50 <b>NET SURPLUS / (DEFICIT)</b>	<b>6,358,071</b>	<b>5,948,953</b>	<b>(409,118)</b>	<b>(6.4%)</b>		<b>(0)</b>
51						



## PENINSULA CORRIDOR JOINT POWERS BOARD

### STATEMENT OF REVENUE AND EXPENSE

Fiscal Year 2020

April 2020

	% OF YEAR ELAPSED					83.3%
	YEAR TO DATE					ANNUAL
	PRIOR ACTUAL	CURRENT ACTUAL	\$ VARIANCE	% VARIANCE	CURRENT AS A % OF BUDGET	APPROVED BUDGET
<b>REVENUE</b>						
OPERATIONS:						
1 Farebox Revenue	84,793,550	79,348,545	(5,445,006)	(6.4%)	74.9%	106,000,000
2 Parking Revenue	4,417,731	3,655,591	(762,140)	(17.3%)	68.5%	5,335,000
3 Shuttles	1,632,850	1,670,612	37,761	2.3%	66.7%	2,503,200
4 Rental Income	1,568,094	1,956,714	388,620	24.8%	95.0%	2,060,540
5 Other Income	2,143,230	2,809,059	665,828	31.1%	160.2%	1,753,450
6						
7 <b>TOTAL OPERATING REVENUE</b>	<b>94,555,456</b>	<b>89,440,520</b>	<b>(5,114,936)</b>	<b>(5.4%)</b>	<b>76.0%</b>	<b>117,652,190</b>
8						
CONTRIBUTIONS:						
9 AB434 Peninsula & TA Shuttle Funding	1,440,488	2,115,793	675,306	46.9%	121.7%	1,737,950
10 Operating Grants	5,475,506	4,335,253	(1,140,253)	(20.8%)	81.4%	5,327,497
12 JPB Member Agencies	22,165,000	25,104,921	2,939,921	13.3%	83.9%	29,921,971
13 Use of Reserves	-	-	-	0.0%	0.0%	1,064,614
14						
15 <b>TOTAL CONTRIBUTED REVENUE</b>	<b>29,080,993</b>	<b>31,555,967</b>	<b>2,474,974</b>	<b>8.5%</b>	<b>82.9%</b>	<b>38,052,032</b>
16						
17 <b>GRAND TOTAL REVENUE</b>	<b>123,636,450</b>	<b>120,996,487</b>	<b>(2,639,963)</b>	<b>(2.1%)</b>	<b>77.7%</b>	<b>155,704,222</b>
18						
<b>EXPENSE</b>						
OPERATING EXPENSE:						
23 Rail Operator Service	70,571,335	73,460,584	2,889,249	4.1%	80.9%	90,817,696
24 Positive Train Control	34,988	344,375	309,387	884.3%	14.3%	2,400,000
25 Security Services	5,289,405	4,872,062	(417,343)	(7.9%)	74.4%	6,544,183
26 Shuttles Services	3,300,159	3,349,034	48,875	1.5%	63.3%	5,290,100
27 Fuel and Lubricants	8,672,856	8,265,007	(407,849)	(4.7%)	75.1%	11,003,417
28 Timetables and Tickets	87,245	58,099	(29,147)	(33.4%)	40.5%	143,500
29 Insurance	3,498,105	3,605,396	107,291	3.1%	80.0%	4,506,064
30 Claims, Payments, and Reserves	599,870	(69,829)	(669,699)	(111.6%)	(7.3%)	951,794
31 Facilities and Equipment Maint	1,763,869	1,900,378	136,509	7.7%	56.9%	3,339,391
32 Utilities	1,571,427	1,571,664	237	0.0%	74.6%	2,105,422
33 Maint & Services-Bldg & Other	786,037	1,117,688	331,651	42.2%	71.3%	1,567,930
34						
35 <b>TOTAL OPERATING EXPENSE</b>	<b>96,175,296</b>	<b>98,474,458</b>	<b>2,299,162</b>	<b>2.4%</b>	<b>76.5%</b>	<b>128,669,496</b>
36						
ADMINISTRATIVE EXPENSE						
37 Wages and Benefits	8,520,172	9,873,027	1,352,854	15.9%	81.9%	12,061,633
38 Managing Agency Admin OH Cost	5,805,634	3,598,588	(2,207,046)	(38.0%)	70.6%	5,098,065
40 Board of Directors	16,795	10,024	(6,770)	(40.3%)	68.7%	14,600
41 Professional Services	1,896,116	3,789,504	1,893,389	99.9%	88.6%	4,275,583
42 Communications and Marketing	230,395	239,720	9,325	4.0%	79.5%	301,500
43 Other Office Expenses and Services	2,704,408	1,560,402	(1,144,006)	(42.3%)	59.0%	2,643,572
44						
45 <b>TOTAL ADMINISTRATIVE EXPENSE</b>	<b>19,173,520</b>	<b>19,071,266</b>	<b>(102,253)</b>	<b>(0.5%)</b>	<b>78.2%</b>	<b>24,394,953</b>
46						
47 Long Term Debt Expense	886,412	2,186,864	1,300,452	146.7%	82.8%	2,639,773
48						
49 <b>GRAND TOTAL EXPENSE</b>	<b>116,235,228</b>	<b>119,732,589</b>	<b>3,497,361</b>	<b>3.0%</b>	<b>76.9%</b>	<b>155,704,222</b>
50						
51 <b>NET SURPLUS / (DEFICIT)</b>	<b>7,401,222</b>	<b>1,263,899</b>	<b>(6,137,323)</b>	<b>(82.9%)</b>		<b>(0)</b>



