



## **Title VI/ADA Appeals Form**

When submitting your appeals request regarding your Title VI/ADA discrimination complaint, please be sure to include all new and relevant information. Your reason for an appeal must include new and relevant information such as, but not limited to, dates, names, times and any corresponding policies or procedures. A formal response from VTA will be made to you in writing within 30 days upon receipt of your request.

**Full Name:**

**Telephone Number:**

**Street Address:**

**City:**

**State:**

**Zip:**

**E-mail address:**

**To help VTA review and respond to your appeals request, please provide the following information:**

**Date and time of original complaint:**

**Explanation of what occurred (Attach additional sheets as needed):**

**Reason for Appeal - new and relevant information (Attach additional sheets as needed):**

**Signature and Date:**

Accessibility, Civil Rights, and Equity (ACRE)  
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(408) 952-8901  
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