

**From:** VTA Board Secretary

**Sent:** Wednesday, September 4, 2024 5:19 PM

**To:** VTA Board of Directors

**Subject:** VTA Information: September 5, 2024 Board of Directors Meeting 1st Update to the Agenda Packet

**Board of Directors:**

The agenda packet for the September 5, 2024 Board of Directors Meeting has been updated to include additional information on the following items:

- **Agenda Item #5.1.C:** Standing Committee Chairperson's Report (written reports for A&F, CMPP, and SSTPO)
- **Agenda Item #5.1.D:** Policy Advisory Board Chairperson's Report (written report for Diridon)
- **Agenda Item #5.1.E:** VTA's BSV II Oversight Committee Chairperson's Report (written report)
- **Agenda Item #5.2:** General Manager Report (ridership, safety/security stats)
- **Agenda Item #6.6:** US 101/Monterey Road Wildlife Crossings Project Sponsor Resolution and Cooperative Agreements (public comment)
- **Agenda Item #6.15:** SB 129 Joint Labor Management Committee Update (written report)

You may access the updated agenda packet on our [agenda portal](#).

Thank you,

Office of the Board Secretary  
Santa Clara Valley Transportation Authority  
3331 North First Street, Building B  
San Jose, CA 95134-1927  
Phone **408-321-5680**



**From:** VTA Board Secretary  
**Sent:** Wednesday, September 4, 2024 12:23 PM  
**To:** VTA Board of Directors  
**Cc:** VTA Board Secretary  
**Subject:** VTA Information: Ridership for July 2024

**VTA Board of Directors:**

Attached is a memorandum from Derik Calhoun, Chief Operating Officer, regarding VTA ridership for July 2024.

If you have any questions, please reply to this e-mail.

Thank you.

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Santa Clara Valley Transportation Authority  
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408.321.5680  
[board.secretary@vta.org](mailto:board.secretary@vta.org)



Date: August 30, 2024  
Current Meeting: NA  
Board Meeting: September 4, 2024

## **BOARD MEMORANDUM**

**TO:** Santa Clara Valley Transportation Authority  
Board of Directors

**THROUGH:** Carolyn M Gonot, General Manager/CEO

**FROM:** Derik Calhoun, Chief Operating Officer

**SUBJECT:** VTA Ridership – July 2024

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**Policy-Related Action:** NA

**Government Code Section 84308 Applies:** No

## **INFORMATION ITEM**

### **EXECUTIVE SUMMARY:**

To present the bus and light rail ridership performance of the Santa Clara Valley Transportation Authority.

### **STRATEGIC PLAN/GOALS:**

The report is an information item only.

### **BACKGROUND:**

This report is routinely produced after each month. This report is for the month of July 2024.

### **CLIMATE IMPACT:**

The report is an information item and will have no impact on climate change.

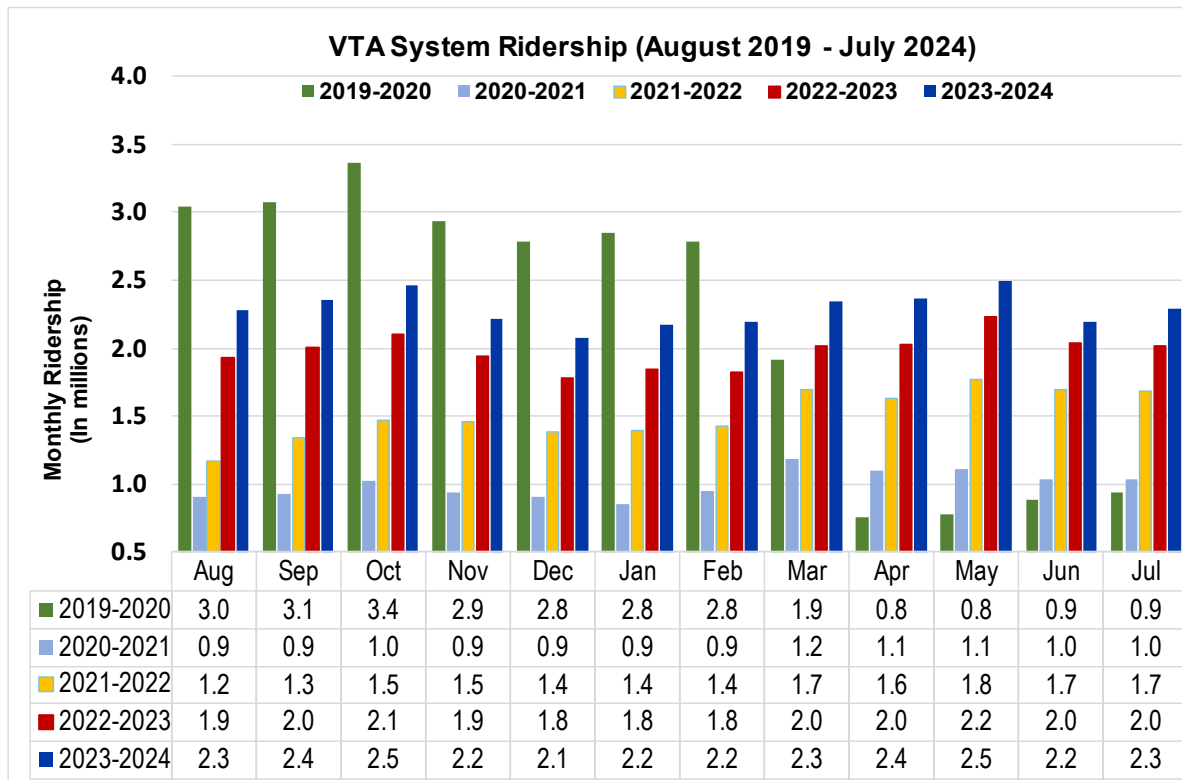
### **DISCUSSION:**

July 2024 total monthly system ridership was 2,293,968, an increase of 13.6% over July 2023. The total monthly bus ridership was 1,884,510, an increase of 15.2% over July 2023. The total monthly light rail ridership in July 2024 was 409,458, an increase of 6.6% over July 2023. The average weekday system ridership for July 2024 increased by 11.5%. The Calendar year-to date (January 2024 through July 2024) system ridership (bus and light rail) was 16,045,017, an increase of 14.7% compared to the same period last year and is at about 80% of pre-pandemic ridership.

Levi's Events: There were four events at Levi's Stadium in July 2024. These events included COPA America soccer game between Brazil and Colombia, Rolling Stones concert, Chelsea F.C. and Wrexham AFC soccer game, and a San Jose Earthquakes game against Chivas Guadalajara. These events averaged 10,836 riders per event.

VTA Ridership	Current	Prior year	Percent	Current	Current	Percent
	(July 2024)	(July 2024)	Change	(Jan'24-Jul'24)	(Jan'23-Jul'23)	Change
Bus	1,884,510	1,635,265	15.2%	13,282,628	11,513,373	15.4%
Average Weekday	68,988	61,812	11.6%	72,232	62,925	14.8%
Average Saturday	44,714	39,708	12.6%	42,057	37,599	11.9%
Average Sunday / Holiday	37,584	33,414	12.5%	35,941	31,544	13.9%
Light Rail	409,458	384,057	6.6%	2,762,389	2,478,804	11.4%
Average Weekday	15,212	13,676	11.2%	14,627	13,086	11.8%
Average Saturday	8,727	11,121	-21.5%	9,104	9,141	-0.4%
Average Sunday / Holiday	7,979	9,165	-12.9%	8,945	7,746	15.5%
System	2,293,968	2,019,322	13.6%	16,045,017	13,992,177	14.7%
Average Weekday	84,200	75,488	11.5%	86,859	76,011	14.3%
Average Saturday	53,441	50,829	5.1%	51,161	46,740	9.5%
Average Sunday / Holiday	45,563	42,579	7.0%	44,886	39,290	14.2%

The system ridership (Bus and light rail) in millions from August 2019 through July 2024 is presented in the chart below:



Note: Pre-pandemic data reflected in the chart for the months of August 2019 through February 2020 and a few days in March 2020. Mid-March 2020 onwards had impacts from COVID-19.

The boardings per total hour and boardings per revenue hour for bus and rail for July 2024 are shown in the table below:

	Boardings per Total hour <sup>1</sup>			Boardings per Revenue hour <sup>2</sup>		
	July 2024	July 2023	Percent Change	July 2024	July 2023	Percent Change
Bus	15.0	14.4	4.0%	15.9	15.3	3.9%
Light Rail	30.1	31.1	-3.2%*	32.4	33.0	-1.8%

Total hours – Includes revenue hours and deadhead hours (hours that a vehicle travels when out of revenue service). <sup>2</sup> Revenue hours - Scheduled hours of service available to passengers for transport on the routes. Includes recovery/layover time.

\* Revenue hours increased by about 8% in July 2024.

**From:** VTA Board Secretary

**Sent:** Thursday, September 5, 2024 1:25 PM

**To:** VTA Board of Directors

**Subject:** VTA Information: September 5, 2024 Board of Directors Meeting 2nd Update to the Agenda Packet

**Board of Directors:**

The agenda packet for the September 5, 2024 Board of Directors Meeting has been updated to include additional information on the following items:

- **Agenda Item #5.2:** General Manager Report (VTA Updates flyer)
- **Agenda Item #6.14:** Unapproved Minutes/Summary Reports from VTA Committee, Joint Power Boards, and Regional Commissions (A&F minutes)
- **Agenda Item #8.1:** Items of Concern and Referral to Administration

You may access the updated agenda packet on our [agenda portal](#).

You can find the timed agenda for tonight's meeting attached.

Thank you,

Office of the Board Secretary

Santa Clara Valley Transportation Authority

3331 North First Street, Building B

San Jose, CA 95134-1927

Phone **408-321-5680**



## BOARD OF DIRECTORS MEETING

Thursday, September 5, 2024

5:30 PM

ESTIMATED TIMES:

5:30 PM - START REGULAR MEETING

7:40 – CLOSED SESSION

9:10 PM- ADJOURN

### AGENDA

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**1. CALL TO ORDER AND ROLL CALL** (5 mins: 5:30-5:35 PM)

1.1. ROLL CALL

1.2. Orders of the Day

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**2. AWARDS AND COMMENDATION** (7 mins: 5:35 – 5:42 PM)

2.1. ACTION ITEM - Adopt a Resolution of Commendation expressing VTA's appreciation for outgoing VTA Bicycle and Pedestrian Advisory Committee member Herman Wadler for his over twenty years of service and contribution to VTA and the community.

Wadler confirmed to attend.

2.2. INFORMATION ITEM - Present Retirement Commendations to: Rudy Capulong, Transit Maintenance Supervisor, for 25 years of service; Judy Kaur, Light Rail Power Supervisor, for 32 years of service; Nimrod Kempis, Transit Mechanic, for 25 years of service; Erick Walton, Materials Manager, for 25 years of service; and Jim Wilhelm, Manager, Bus Engineering, QA & Warranty, for 30 years of service.

Chair will read names and retiree's photo will be noted on the screen.

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**3. PUBLIC COMMENT** (15 mins: 5:42 – 5:57 PM)

This is for items NOT on the agenda.

1 minute per speaker. Those in person will be heard first then those who are on Zoom.

## **4. PUBLIC HEARINGS**

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*There are no public hearings.*

## **5. REPORTS**

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**(13 mins: 5:57-6:10 PM)**

### **5.1. Committee Reports**

**5.1.A.** Citizens Advisory Committee (CAC) Chairperson's Report. (Verbal Report)  
**Ryan Globus, CAC Chair will provide the report remotely.**

**5.1.B.** Policy Advisory Committee (PAC) Chairperson's Report. (Verbal Report)  
(Martinez-Beltran)

**Report in packet.**

**5.1.C.** Standing Committee Chairpersons' Report. (Verbal Report)

**Report in packet.**

**5.1.D.** Policy Advisory Board Chairpersons' Report. (Verbal Report)

**Report in packet.**

**5.1.E.** VTA's BSV II Oversight Committee Chairperson's Report. (Verbal Report)  
(Burt)

**Report in packet.**

### **5.2. General Manager Report. (Verbal Report)**

**Slides available [online](#)**

**[Preliminary Ridership](#), [Safety and Security Statistics](#), and [Board Updates](#) are online.**

**5.2.A.** INFORMATION ITEM - Review Government Affairs Update.

**Report in packet.**

### **5.3. Chairperson's Report. (Verbal Report)**

**Election Process for Chair and Vice Chair + Board Self-Assessment**



**6. CONSENT AGENDA**

(10 mins: 6:10 - 6:20 PM)

Chair will open public comment before asking for a motion/second.

Please note any recusal or abstention before the chair asks for a motion/second.

**ADMINISTRATION AND FINANCE (A&F) COMMITTEE**

- 6.1. ACTION ITEM - Adopt a resolution authorizing the General Manager/CEO to file and execute funding agreements and other necessary documents with the California Department of Transportation (Caltrans) to receive Sustainable Transportation Planning Grant Program funds to prepare 1) the Guadalupe Adaptation and Resilience Plan (Guadalupe ARP), and 2) the Across Barrier Connections Plan: Improving Pedestrian and Bicycle Connections Across Freeways (ABC Plan).
- 6.2. ACTION ITEM - Authorize the General Counsel, or her designee, to execute contracts and future extensions of the contracts with law firms in fifteen specialized areas of law. Each contract may be for a term of up to seven (7) years or until the conclusion of pending matters, whichever occurs later, and in a total amount not to exceed amounts budgeted for the specified legal services in a given year.
- 6.3. ACTION ITEM - Authorize the General Manager/CEO to extend the current storm water contract with Haley & Aldrich for 12 months ending on August 31, 2025, to maintain compliance with local, state, and federal regulations.
- 6.4. INFORMATION ITEM - Receive the Monthly Investment Report for June 2024.
- 6.5. INFORMATION ITEM - Review the VTA Transit Operations Insurance Program for Fiscal Year 2025.

**CONGESTION MANAGEMENT PROGRAM & PLANNING (CMPP) COMMITTEE**

- 6.6. ACTION ITEM - a) Authorize the General Manager/CEO to execute cooperative agreements for the United States Route 101 (US 101)/Monterey Road Wildlife Crossings Project (Project) and b) Adopt the Project Sponsor Resolution that would allow for filing of applications for future funding for the Project.
- 6.7. INFORMATION ITEM - Receive the Programmed Projects Quarterly Monitoring Report for April - June 2024.

**SAFETY, SECURITY, AND TRANSIT PLANNING & OPERATIONS (SSTP&O) COMMITTEE**

- 6.8. INFORMATION ITEM - Receive information on the VIVA Campus Shuttle Autonomous Driving Project.

- 6.9. INFORMATION ITEM - Receive a report on the August 12, 2024 Transit Service Changes.
- 6.10. INFORMATION ITEM - Receive an update on the Tetra Tech Contract Activities for Fiscal Year 2024.

**GOVERNANCE AND AUDIT (G&A) COMMITTEE**

- 6.11. INFORMATION ITEM - Receive the California State Auditor's Report 2023-101 on VTA titled *Santa Clara Valley Transportation Authority: Improvements Are necessary to Strengthen Its Project Management and Financial Oversight* as well as information on the audit process and next steps.

**BOARD OF DIRECTORS**

- 6.12. ACTION ITEM - Authorize the General Manager/CEO to execute a contract amendment with the HNTB + WSP Joint Venture (Contract S17017) to extend the contract by five (5) months from October 31, 2024, to March 31, 2025, to continue providing Program Management services for VTA's BART Silicon Valley Phase II Extension (BSVII) Project. This action does not increase the contract budget or the amount of funds authorized for the Program Management services contractor.
- 6.13. ACTION ITEM - Approve the Regular Meeting Minutes of August 1, 2024.
- 6.14. INFORMATION ITEM - Receive unapproved Minutes/Summary Reports from VTA Committees, Joint Powers Boards (JPB), and Regional Commissions.
- 6.15. INFORMATION ITEM - Receive SB 129 Joint Labor Management Committee Update.

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**7. REGULAR AGENDA** (1 hour 10 mins: 6:20 – 7:30 PM)

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**ADMINISTRATION AND FINANCE (A&F) COMMITTEE**

- 7.1. INFORMATION ITEM - Receive an update on VTA headquarters relocation efforts.

Staff Presentation: 8 minutes

Presenters: Jessie O'Malley Solis, Director of Real Estate & Transit Oriented Development, and Louise Peter, Real Estate Senior Management Analyst

Information item, NO motion needed.

**CONGESTION MANAGEMENT PROGRAM & PLANNING (CMPP) COMMITTEE**

*There were no items submitted for the Regular Agenda from the Congestion Management Program and Planning Committee.*

**SAFETY, SECURITY, AND TRANSIT PLANNING & OPERATIONS (SSTP&O) COMMITTEE**

- 7.2. INFORMATION ITEM - Receive the report on Operations Training and Development.

Staff Presentation: 15 minutes

Presenters: Derik Calhoun, Chief Operating Officer and Lisa Vickery, Operations Deputy Director

Information item, NO motion needed.

**GOVERNANCE AND AUDIT (G&A) COMMITTEE**

*There were no items submitted for the Regular Agenda from the Governance and Audit Committee.*

**BOARD OF DIRECTORS**

- 7.3. INFORMATION ITEM - Review staff's response on the Board of Directors referral on VTA's BART Silicon Valley Phase II Extension Project - Community Working Groups.

Staff Presentation: 10 minutes

Presenters: Tom Maguire, Chief Capital Megaprojects Delivery Officer and Bernice Alaniz, Director of SVRT Business Operations.

Information item, NO motion needed.

**8. OTHER ITEMS (10 mins: 7:30 – 7:40 PM)**

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- 8.1. ITEMS OF CONCERN AND REFERRAL TO ADMINISTRATION
- 8.2. Announcements
- 8.3. Public Comment (Continued)

This portion of the meeting is reserved for persons who had requested but were not able to address the Board of Directors under Item #3 due to the time limit and for those individuals who would like to address the Board on agenda items under “Other Items.” **Speakers are limited to 1 minute.** The law does not permit Board action or extended discussion of any item not on the agenda except under special circumstances. If Board action is requested, the matter can be placed on a subsequent agenda. All statements that require a response will be referred to staff for reply in writing.

**9. CLOSED SESSION (1 hour and 30 minutes: 7:40 – 9:10 PM)**

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**9.1. Recess to Closed Session**

- A. Conference with Labor Negotiators  
(Government Code Section 54957.6)

VTA Designated Representatives

Linda Durham, Employee Relations Manager  
Robert Escobar, Labor Relations Consultant

Employee Organizations

Amalgamated Transit Union (ATU), Local 265  
Service Employees International Unions (SEIU) Local 521

- B. Public Employee Performance Evaluation  
[Government Code Section 54957]

Title: General Manager

**9.2. Reconvene to Open Session**

**9.3. Closed Session Report**

**10. ADJOURN 9:10 PM**

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**From:** VTA Board Secretary

**Sent:** Thursday, September 5, 2024 2:58 PM

**To:** VTA Board of Directors

**Subject:** VTA Information: September 5, 2024 Board of Directors Meeting 3rd Update to the Agenda Packet

**Board of Directors:**

The agenda packet for the September 5, 2024 Board of Directors Meeting has been updated to include additional information on the following items:

- **Agenda Item #5.2:** General Manager Report (presentation)
- **Agenda Item #6.14:** Unapproved Minutes/Summary Reports from VTA Committee, Joint Power Boards, and Regional Commissions (Caltrain summary)

You may access the updated agenda packet on our [agenda portal](#).

Thank you,

Office of the Board Secretary

Santa Clara Valley Transportation Authority

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San Jose, CA 95134-1927

Phone **408-321-5680**

