

November 12, 2019

To: Prospective Proposers

From: Erron Alvey, Contracts Administrator

Subject: Addendum No. 1 and Questions & Answers for RFP S19170

The following page(s) contain responses to questions submitted by prospective Proposers. Do not submit the attached “Q&A” document in your proposal. A separate Addendum Acknowledgement form

QUESTIONS & ANSWERS

The following questions have been submitted by prospective proposers. VTA has provided responses to the following questions to assist proposers in the preparation of their proposal. Some questions may have resulted in material changes to the instructions or technical aspects of the RFP. If so, those changes will be documented herein.

Q1. Page 13 of 98 – in both the Work Plan and Project Understanding sections we are asked to suggest technical and procedural innovations. Can you please clarify what section those should go in?

A1. Include in the Project Understanding section.

Q2. Page 13 of 98 – In section 5 it states “Proposer’s Project team members shall be identified by name, location, specific responsibilities on the Project and the estimated person-hours of participation”, however we are also being asked to provide the same information in Section 2 (by filling that info out on Form 9).

- a. Can you please clarify if the information should be included in both Section 2 (via Form 9) as well as in Section 5?

A2a. Form 9 required in Section 2 should include only the key staff members.

- b. Additionally, should that information be provided for our entire team or for key staff only, and does it need to be broken down by task, or should we provide each person's total hours for the entire contract?

A2b. The Proposer may include the information for the entire team if desired but Form 10 should be provided and includes all hours by task and person.

Q3. Page 28 of 98 - Optional Tasks – “Even though Tasks 3 – 8 may be conducted separately, this proposal shall include all applicable resources necessary to complete Tasks 1 – 6”.

- a. Can you please clarify if our org chart should show resources for Tasks 1-6, or just Tasks 1 and 2?

A3a. Tasks 1-6

- b. When we provide our person hours, should they show hours for Tasks 1-6 or just Tasks 1-2?

A3b. Tasks 1-6

- c. Should Sections 3 and 4 include discussion of Tasks 1-6, or just Tasks 1 and 2?

A3c. Proposers should include discussion that clearly describes their work plan and project understanding for Tasks 1-6.

Q4. Page 50 of 98 – Under Project Assumptions, it states that “no new conceptual alternatives will be evaluated.” But in the Scope of Work for Task 2.3.3.1 it states “Alternatives will include previously studied alternatives plus new alternatives that meet the refined Project’s goals.” Can you please clarify if you would like us to propose new alternatives?

A4. The seventh bulleted statement under Project Assumptions should be modified to the following: No new geometric conceptual alternatives will be evaluated.

The intent is to move forward to the PA/ED phase of development with either Alternative 5B, 5C, or a new technically innovative approach that would be accommodated with a variation of the proposed geometrics that still maintain the technical analyses performed in the PSR-PDS.

Q5. Page 18 of 98 - The scope of services descriptions for Alternatives 5B and 5C specifies the alternatives “widens both sides of the SR-237/Middlefield Road overcrossing”. However, the PSR-PDS does not indicate widening of the SR-237/Middlefield Road overcrossing. Can you please clarify if you want the alternatives to consider widening of the overcrossing?

*A5. The description of both Alternatives 5B and 5C should indicate that widening of **Middlefield Road** is expected (see below for revision). The SR 237 bridge overcrossing is not anticipated to need to be widened due to the preliminary layout of 5B and 5C. However, this determination will need to be finalized by the Project Team during the Alternatives Analysis once a Build Alternative is selected to proceed to the PA/ED phase.*

The following revised language replaces VII. Scope of Services, A.1. and A.2. in their entirety:

1. **Alternative 5B:** Widens both sides of Middlefield Road at the SR 237/Middlefield Road overcrossing, constructs a new loop on ramp to westbound SR 237; realigns Frontage Road to eliminate one existing signal.
2. **Alternative 5C:** Widens both sides of Middlefield Road at the SR 237/Middlefield Road overcrossing; constructs a new loop on-ramp to westbound SR 237; realigns Frontage Road and Ferguson Drive by constructing a new roundabout to eliminate two existing signals.

