
February 11, 2020

To: Proposers

From: Kathy Cheng, Buyer III

**Subject: Questions and Answers - RFP No. P19157 Water Delivery Services
Dated February 11, 2020**

This document provides answers to the following questions submitted regarding this solicitation:

Question 1: How many individual sites need service?

Answer 1: The delivery addresses covered in this RFP are listed in Attachment A – Delivery Location Addresses posted on <https://www.vta.org/business-center/solicitations/water-delivery-services>.

Question 2: How many individual stations/units are needed? How many stations at each site specifically?

Answer 2: The information is listed in Attachment A – Delivery Location Addresses posted on <https://www.vta.org/business-center/solicitations/water-delivery-services>.

Question 3: Our (proposer's) units are plumbed in. Are there water sources at each station location that can be utilized?

Answer 3: Not all. The information is listed in Attachment A – Delivery Location Addresses posted on <https://www.vta.org/business-center/solicitations/water-delivery-services>.

Question 4: What is the payer name/address? (Purpose of this question is to find out if Proposer has a US Communities/special pricing agreement)

Answer 4: Santa Clara Valley Transportation Authority
3331 North 1st Street, Building A, San Jose, CA 95134

Question 5: There is a requirement for filter replacement for every 6 months. Is it a hard requirement?

Answer 5: It is a hard requirement that filter has to be replaced every 6 months. VTA will also need Contractor to replace filter on an as needed basis upon request. Proposer may refer to RFP P19157 Section IX. Scope of Services.

Question 6: How often does VTA need the cleaning services for dispenser/cooler? If proposer is able to provide monthly services at no cost, will it be acceptable?

Answer 6: VTA requires semi-annual cleaning services for dispenser/cooler as stipulated in this RFP. However, if Proposers have any other options, they are welcomed to submit with the proposal.

Question 7: Is there an existing contractor which provides the water delivery services right now? Who is the existing contractor?

Answer 7: Yes, there is an existing contractor which provides the water delivery services. Ready Refresh by Nestle is the existing contractor.

Question 8: When will the Contract be awarded? When will the existing contract end?

Answer 8: We expect that the new Contract be awarded around April and May 2020. The existing contract will end in June 2020.

Question 9: When the existing contract ends, will the existing contractor take the equipment away and leave the water lines as is?

Answer 9: Yes, the existing contractor has to take the equipment away and water lines will be left as is when the existing contract ends.

Question 10: How many vendors attended the Pre-Proposal Conference and who are they?

Answer 10: One vendor attended – Cintas First Aid & Safety.

Question 11: Will it be possible for vendor to make a presentation to VTA?

Answer 11: As stipulated in this RFP, there is an interview period which is scheduled for the week of March 6 – 20, 2020. If VTA deems necessary to meet with the Proposers after reviewing the Proposals, Proposers will be invited. Please note that the scheduled dates for Interview are subject to change by VTA.

Question 12: Who are on the evaluation team of this RFP?

Answer 12: The evaluation team will include few members from VTA, including the project manager.

Question 13: What is the estimated value of this Contract?

Answer 13: It is a firm-fixed-price contract for 5 years. The estimated value of the Contract for 5 years is between \$1.1M and 1.5M.

Question 14: We would love to work with VTA to provide a service on our water coolers but could only provide the services surrounding that aspect of the RFP. Is it acceptable?

Answer 14: No, Proposers must submit a full Proposal that satisfies all aspects of the RFP. However, Proposers may utilize subcontractors to fulfill the requirements stipulated in the RFP.

Question 15: Will VTA extend the deadline of submitting Proposal to March 6, 2020?

Answer 15: VTA does not have plans to extend the deadline so far. However, an addendum will be issued to inform all Proposers if VTA decides to do so at a later time.