

PRE-BID CONFERENCE AGENDA
 Invitation for Bids No.: P20155
 CCTV Camera and Parts Replacement Supply
October 14, 2020 at 10:00 AM via TEAMS meeting only

3331 North First Street, Building B
 San Jose, California 95134

I. WELCOME / INTRODUCTIONS:

Kathy Cheng, Buyer III

<u>ACTIVITY</u>	<u>DATE/TIME</u>
Date Issued	October 2, 2020
Pre-Bid Conference	October 14, 2020; 10:00 AM P.T.
Submit Questions	October 16, 2020 by 5:00 PM P.T.
Submit Bids:	November 3, 2020 by 2:00 PM P.T.

- Designated Point of Contact Page 3
- Term of Contract, Contract Type, Price Adjustment Page 4 – 5
- Submission of Bids Page 6 – 7
 1. Bid Form 1-A Bidder Acknowledgement of Addenda
 2. Bid Form 1-B Schedule of Prices and Estimated Quantities
 3. Bid Form 2-A Listing of SBE Contractor or Subcontractors
 4. Bid Form 2-B SBE Supplemental Contractor and Subcontractor Information
 5. Exhibit O - Bidder's Questionnaire
 6. Letter from OEM Confirming Authorized Reseller's Status
 7. Q/A and Warranty
- Website Registration Page 8

II. BUSINESS DIVERSITY PROGRAM OVERVIEW:

Olga Medina/Jennifer Mena, Office of Business Diversity Programs

III. SCOPE OF WORK:

Ron Yoder, Project Manager

IV. QUESTIONS & ANSWERS

Please submit questions in writing and email to Kathy.Cheng@vta.org by 5:00 PM P.T. on October 16, 2020